

# Onsite Experience commission: Thames Valley Berkshire and London LEP Areas

Rohan Cheriyan, CITB Commissioner



# Welcome



- Hosted by Rohan Cheriyan and Sharon Johnson (CITB Commissioning team)



- Can you see and hear the broadcast?
- If you have trouble with video or audio, try leaving the event and re-joining
- Please use the Q&A feature to submit any questions

# Today's Agenda

Please note, this event is being recorded

- Key considerations for bidders
- Key performance indicators for the fund
- Overview of the bidding process
- Questions and answers

# Key considerations for bidders



## Key considerations



- This opportunity has a value of £1.2m – effectively two lots of £600,000 each
- Targeted LEP areas: London and Thames Valley Berkshire
- Intention is that one provider will be selected in each area
- If no bidder is successful in one area, the top two providers in the other area may be selected (dependent on their proposals and coverage)

## Key considerations



- Application window opens at **9am on 9<sup>th</sup> June 2022** and closes at **5pm on 11<sup>th</sup> July 2022**
- Bidding process managed through Delta eSourcing – to register please go to: <https://www.delta-esourcing.com/register/>
- Ensure your legal team has reviewed the Terms and Conditions template in the Delta document download section before you fully develop your application

## Key considerations



- Read the 'Commissioning Guidance and Evaluation Criteria'
- Ensure that you complete and submit the Commissioning Certificate and Redaction Schedule with your bid (document download section)
- If you have any questions during the bidding window, please use the Delta Message Centre facility – no other method of communication with Commissioner will be available

## Key considerations



- How does your proposal deliver the objectives of the fund?
- Is your proposal proportionate to the funds and outcomes sought?
- The maximum unit cost allowed is calculated per 'Employment and Site-Ready' (ESR) individual - £1,200
- Cost your proposal carefully – you will be asked to provide evidence of costs for your programme when submitting funding claims



- CITB will fund a maximum of 70% of the total project value – match funding contribution must be at least 30%
- I.e. a bid for £600,000 CITB funds, will require at least £257,150 of match-funding contributions
- Match funding can include cost of establishing facilities, costed contributions of equipment, materials, people/time, facilities
- Successful provider will be asked to evidence match funding throughout project, along with financial evidence for delivery costs

# Delivery considerations



## Delivery considerations



- This is an employment commission – outcomes are sustained employment
- Employment outcomes must involve the individual completing an Onsite Experience to become ‘ESR’
- Onsite Experience – a site-based work placement on a live construction site (not a simulated environment)

## Delivery considerations



- An Onsite Experience hub links partners and provision to make people Employment and Site-Ready, and support them into employment
- Only occupations aligned to the Industrial Training (Construction Board) Order 1964 (Amendment) Order 1992 ("Scope Order") are eligible for support through the fund

## Delivery considerations



- CITB funding will be split and paid at points where KPIs are delivered and reported
- Project Management and Administration resource: Project data set is large, and delivery and financial evidence requirements comprehensive
- Each KPI has associated evidence requirements – document templates will be provided to successful bidders

## Delivery considerations



- Do you need further engagement to deliver your project? Employer engagement is a critical success factor (onsite experiences and job vacancies)
- CITB's Customer Engagement Team can support/facilitate new partnerships
- Providers, the LEP and candidate referral organisations are all essential partners

## Delivery considerations



- Programme is being formally evaluated: providers will be expected to ensure candidates complete surveys at start and end of programme (x3) and participate in evaluation
- Essential to maintain contact with candidates, through to sustained employment point (3 months)
- Essential to maintain communication with recruiting employers throughout process – challenging to obtain employment evidence without this

# Onsite Experience Key Performance Indicators



- 1) Candidate Starts
- 2) People made Employment and Site-Ready (ESR); must include an Onsite Experience
- 3) Job Starts
- 4) Sustained Employment outcomes (3 months/84 days) – minimum 50% conversion from ESR
- 5) Sustained Employment outcomes for people from under-represented groups (Protected Characteristics) – minimum of 10% of total sustained employment



# The Bidding Process



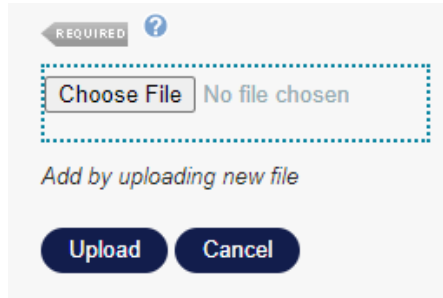
## Method




- Limit your response to each section to two sides of A4 (additional text will not be evaluated)
- Read each question carefully and refer back to it to ensure you are providing your intended response
- Contact us via the Delta Message Centre if you require support

## Method

- Upload responses as Word or PDF documents (or Excel for commercial submission/ collaborators)



- Click on the question mark  icon for further information about weightings and response limits
- Response limits: maximum of 2 pages of A4 (font: Arial, size: 10 point) - INCLUDES diagrams, images or tables

# ITT scoring and weightings



ITT Section	Assessment	Min Score Available	Max Score Available	Weighting
Standard Selection Questionnaire Section 2. Part 1	Information	Information	Information	N/A
Standard Selection Questionnaire Section 3. Part 2	Pass/Fail	Fail	Pass	N/A
Standard Selection Questionnaire Section 4. Part 2	Pass/Fail	Fail	Pass	N/A
Standard Selection Questionnaire Section 5. Part 3.	Pass/Fail	Fail	Pass	N/A
Standard Selection Questionnaire Section 6. Part 3	Information	Information	Information	N/A
Standard Selection Questionnaire Section 7. Part 3	Pass/Fail	Fail	Pass	N/A
Standard Selection Questionnaire Section 8. Part 3	Pass/Fail	Fail	Pass	N/A
Standard Selection Questionnaire Section 9. Part 3	Pass/Fail	Fail	Pass	N/A
<b>Scored Questions</b>				
Pass/Fail questions 1-4	Pass/Fail	Fail	Pass	N/A
Commission specific question 5	Scored	0	10	10%
Commission specific question 6	Scored	0	10	10%
Commission specific question 7	Scored	0	10	10%
Commission specific question 8	Scored	0	10	10%
Commission specific question 9	Scored	0	10	10%
Commission specific question 10	Scored	0	10	10%
Commission specific question 11	Scored	0	10	10%
Commission specific question 12	Scored	0	10	10%
<b>Total Quality Weighting</b>				<b>80%</b>
Commercial submission	Scored	0%	20%	20%
<b>Commercial Weighting</b>				<b>20%</b>

# Timeline



# Timings



Event	Date
Delta application window opens	09/06/2022
Application support period closes	24/06/2022
Delta application window closes (submission deadline)	11/07/2022
Evaluation of bids ends	28/07/2022
Notification date (indicative)	02/08/2022
Standstill period	02/08/2022 to 12/08/2022
Contract award (estimated)	15/08/2022
Project delivery period	18/08/2022 to 31/03/2025

## For further support



- Application support period ends on **Friday 24<sup>th</sup> June, 5pm** – no support available after this point
- Please contact us via the Delta message centre

# Thank you

## Any further questions

