Levy Strategy Committee Members' Role Description



Your chance to modernise the CITB Levy

Members of the Levy Strategy Committee (LSC) will be drawn from three pools. Members will either be a director, officer or employee of a levy-registered employer, a Trustee of the CITB Board or considered to be an Independent Industry Expert.

Responsibilities

- To contribute to a review of Levy for future Levy Orders. To recommend changes to the structure and basis of Levy to ensure it remains fit for purpose for the construction industry;
- To work collaboratively to ensure the development of Levy Proposals for future Levy Orders:
- To critically review Levy proposals and material submitted;
- To assist in assessing industry's view of proposed changes to Levy legislation before making final submissions to the Board and Department for Education (DfE);
- To share information and develop understanding of the issues with other LSC Members;
- To assess the implications of different levy-rate models against CITB's strategic objectives;
- To consider the impact/potential impact of factors within the external environment on the Levy and make recommendations to address or mitigate them;
- To consider the options for, and effects of, adjusting the Levy basis, Levy rates and thresholds and make recommendations;
- To model Levy options for future Levy Orders to ensure fairness and proportionality across all Levy payers;
- To be available for between-meeting conversations with the Committee Chair and CITB staff;
- To work in good faith and collaboratively with other LSC members, especially those with a different perspective;
- To actively participate in the LSC meetings;
- To adhere to the LSC's terms of reference and CITB's Code of Conduct.

Skill sets and competencies

Employer members should be able to demonstrate the majority of the following:

- Ability to consider issues from a holistic perspective irrespective of potential impact on personal interest, whilst being able to objectively portray the personal impacts;
- Ability to work collaboratively with a wide range of people;
- An in-depth understanding of the structure and diversity of the modern construction Industry; its working patterns and behaviours, the needs of its employers and workers, its motivators and influences:
- A working knowledge of the CITB Levy;
- A wide network of contacts within the construction industry both locally and across Great Britain to assist with understanding of impacts across a variety of scenarios and locations. Members will be expected to engage with personal networks to test thinking and direction;
- Analytical approach to interpreting data and willing to challenge and seek clarity;
- Lateral thinking; ability to think beyond the current status quo.

Levy Strategy Committee Members' Role Description



Independent Industry Expert Members should be able to demonstrate some of the following:

- An in-depth understanding of the structure and diversity of the modern construction Industry; its working patterns and behaviours, the needs of its employers and workers, its motivators and influences:
- Expertise in construction-specific research, analysis and trends;
- Expertise in understanding potential future outlooks and changes to and within the construction industry;
- A wide network of contacts within the construction industry both locally and across Great Britain to assist with understanding of impacts across a variety of scenarios and locations. Members will be expected to engage with personal networks to test thinking and get direction;
- A working knowledge of CITB Levy;
- A working knowledge of other statutory levies and taxation including the Apprenticeship Levy both in GB and globally;
- Ability to work collaboratively with a wide range of people;
- Analytical approach to interpreting data and willing to challenge and seek clarity;
- Lateral thinking; ability to think beyond the current status quo.