



7th September 2023

CITB
Head Office
Sand Martin House
Bittern Way
Peterborough
PE2 8TY

Email: information.governance@citb.co.uk
www.citb.co.uk

Dear [REDACTED]

Freedom of Information Request: 142023

Following your email dated 24th August 2023 requesting the following:

1. Does your organisation use any applications or software to record Record of Processing Activity (ROPA)?
If so, please state the product name(s) and version numbers(s) (if known)
2. Does your organisation use any applications or software to support preparation for, or maintenance of ISO 27001 and/or ISO 27701 compliance?
If so, please state the product name(s) and version numbers(s) (if known)
3. Does your organisation use any applications or software associated with data breach management?
4. Does your organisation use any applications or software associated with Freedom of Information management?
If so, please state the product name(s) and version numbers(s) (if known)
5. Does your organisation use any applications or software for Policy Management?
If so, please state the product name(s) and version numbers(s) (if known)
6. Does your organisation use any eLearning for Data Protection and Security Awareness?
If so, please state the product name(s) and version numbers(s) (if known)
7. Has your organisation reviewed / explored the market regarding the provision of technology which supports the delivery of Information Governance functions?
If yes - please specify what actions have been taken?
If no - does your organisation have any plans to review / explore this market in the next 3 years?
8. Has your organisation allocated budget / financial resources regarding the commissioning / procurement of technology which supports the delivery of Information Governance functions?
If yes - please specify what actions have been taken?
If no - does your organisation have any plans to allocate budget / financial resources in the next 3 years?
9. Has your organisation developed a business case (outline or otherwise) regarding the commissioning / procurement of technology which supports the delivery of Information Governance functions?



If yes - please specify what actions have been taken?

If no - does your organisation have any plans to develop a business case in the next 3 years?

10. Will there be any opportunities to engage with your organisation regarding the commissioning / procurement of technology which supports the delivery of Information Governance function in the next three years?

The response is as follows:

1. Excel Spreadsheet / MS List
2. No
3. Excel Spreadsheet
4. Excel Spreadsheet
5. Excel Spreadsheet / Sharepoint
6. Bespoke SCORM's built in house delivered via a LMS provided via our enabling partner. The LMS we use is Totara v.17
7. The information requested is seeking views on CITB's intentions, which falls outside of FOIA requirements and therefore CITB are not required to respond.
8. The information requested is seeking views on CITB's intentions, which falls outside of FOIA requirements and therefore CITB are not required to respond.
9. The information requested is seeking views on CITB's intentions, which falls outside of FOIA requirements and therefore CITB are not required to respond.
10. Any requirements will be posted via the Public Sector Tendering/Procurement process and will be located on the Government Contracts Finder website :<https://www.gov.uk/contracts-finder>

If you are unhappy with this response, or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied, then you may apply for an independent internal review by contacting Adrian Beckingham, Strategy and Policy Director, CITB, Sand Martin House, Bittern Way, Peterborough, PB2 8TY or email adrian.beckingham@citb.co.uk.

If you remain unhappy following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. You can raise a complaint with the ICO via their portal www.ico.org.uk/foicomplaints or by contacting them at

Information Commissioner's Office
Wycliffe House
Water Lane,
Wilmslow, Cheshire,
SK9 5AF
Tel: 0303 123 1113 (local rate)

Further details of the role and powers of the Information Commissioner can be found on the Commissioners website: <https://ico.org.uk/>

Yours sincerely

Jonathan Francis
Information Risk & Data Governance Manager