

Occupational Traineeship Standard



Title	Dry Lining Fixer Boarder Occupational Traineeship
Purpose	<p>The purpose of the Dry Lining Fixer Boarder Occupational Traineeship is to support the learner to make the transition from the level 2 diploma into the workplace.</p> <p>The following knowledge and practical skills activities form the core elements of the traineeship standard that support potential progression to either an Apprenticeship or to occupational competence through the achievement of vocational qualifications.</p>
Occupational relevance	<p>Training delivered against this standard would be relevant to the following occupational group(s):</p> <ul style="list-style-type: none"> • Installer, operative and craft
Duration	<p>Pre-placement skills development in the college or independent training provider should be a minimum of 4 weeks unless the learner can evidence that the pre-placement skills requirements have been met.</p> <p>The traineeship work placement must meet a minimum of six weeks and be a maximum of seven weeks based on a 39-hour week.</p> <p>Six weeks = 234 hours</p> <p>Seven weeks = 273 hours.</p>
Instruction/ supervision	<p>Occupational Traineeships are funded by DfE via ESFA, therefore all college and independent training provider personnel interacting with learners must meet the current criteria.</p> <p>For the work placement element of this standard, mentors must be able to demonstrate that, in relation to this standard, they have relevant skills and industry experience (this could be demonstrated through a valid CSCS Skilled Worker card or competence qualification etc.)</p>
Delivery	<p>Delivery may be in an on or off the job environment (the minimum number of pre-placement and work placement hours must be met).</p> <p>All materials and equipment must be of a suitable quality and quantity for trainees to achieve learning outcomes and must comply with relevant legislation.</p> <p>The class size and learner to trainer ratio must allow training to be delivered in a safe manner and enable trainees to achieve the learning outcomes. Maximum learner to trainer ratio in college or independent training provider is 8:1. Work placement ratio of trainee to mentor is 1:1.</p>

Occupational Traineeship Standard



	<p>The following delivery methods may be used in the delivery of this standard:</p> <ul style="list-style-type: none"> • classroom and practical skills workshops • on site practical experience <p>During the pre-placement and continuing onto the work placement, this standard is considered to contain 80% or more practical training.</p> <p>The training delivery can be in an environment which simulates an industrial environment and practices as closely as possible. This includes attendance records, the work environment, the length of the working day and week, work breaks, supervision and health and safety practices. Classroom time should be minimised, prioritising delivery of training on the simulated work site or workshop.</p> <p>The minimum number of pre-placement skills development and on-site work placement hours must be met as per the duration criteria on page 1.</p> <p>This standard is considered to be set at a basic level.</p>
<p>Delegate pre-requisites</p>	<p>Prior to going on a work placement, trainees must have attained the appropriate (Industry Placement Card) CSCS card.</p>
<p>Pre-work placement requirements</p>	<p>Prior to commencing an occupational traineeship, the conditions set by the Department for Education (DfE) for occupational traineeships must be met - please refer to current guidance https://www.gov.uk/government/collections/traineeships--2</p> <p>Prior to going on a work placement, trainees must meet the following criteria:</p> <p>Knowledge</p> <ul style="list-style-type: none"> • Conforming to Health and safety in the workplace • Conforming to productive work practices • Moving, handling and storing resources • Safe use of access equipment for working at height • Understanding safe use of power tools <p>The knowledge checklist (see page 6) must be shared with the employer.</p> <p>Prior to going on a work placement, the trainees' practical skills must be assessed by the college or independent training provider and evidenced* to the employer to ensure that they can meet the following criteria for the work placement:</p> <ul style="list-style-type: none"> • interpretation of information • move, handle and store resources (certificate evidence required) • install metal stud frames • install boards; mechanically fixed and bonded 'dot and dab' • create internal and external corners • create openings, doors and windows

Occupational Traineeship Standard



	<ul style="list-style-type: none"> • install deflection heads • create builders work holes • identify product fire resistance • ability to use power tools • safe use of access equipment for working at height <p>*The evidence required comprises of at least two items from the following:</p> <ul style="list-style-type: none"> • video • photographic • workbooks • peer review • interview and observation with employer <p>Prior to going on a work placement, the trainee must have attended college or independent training provider sessions on the following:</p> <p>Workshops covering:</p> <ul style="list-style-type: none"> • the types of employment in construction including understanding of use of meterage per hour • routes into employment including self-employed routes • cv writing, job search, interview techniques and job acceptance • appropriate work behaviours discussion and assessment, knowledge of work hours, punctuality and attendance • construction induction videos (e.g., dust inhalation, asbestos awareness) • correct use of PPE and RPE • the importance of fairness, inclusion and respect • mental health and wellbeing awareness
<p>Work- placement requirements</p>	<p>Scope of employer work placement to further develop practical skills by including:</p> <ul style="list-style-type: none"> • induction, including the practical aspects of health and safety on site • daily briefing • making sure they have the correct PPE / RPE • meet the team and mentor • site tour • weekly debriefs and 1-2-1s • workbook completion or a progress report on each skill for employer to update <p>Basic practical skills introductions to:</p> <ul style="list-style-type: none"> • interpretation of information • moving, handling and storing resources • installing metal stud frame • installing boards - either mechanically fixed, or 'dot and dab' • complete internal and external corners

Occupational Traineeship Standard



	<ul style="list-style-type: none"> • create openings, doors and windows • install deflection heads • create builders work holes • identify fire resistance requirements • ability to use power tools • safe use of access equipment for working at height <p><i>If prior to commencing the work placement these skills cannot be met by the trainee, the college / training provider must allow additional support / learning time for the trainee to practice the skills required as per the duration statement.</i></p>
<p>End of Occupational Traineeship Assessment</p>	<p>Methods of assessment considered appropriate for training delivered (responsibility of the employer with input from the training provider) against this standard are:</p> <p>For the successful completion of the Dry Lining Fixer Boarder Occupational Traineeship, the trainee must achieve all mandatory learning and practical outcomes.</p> <p>At the end of the work placement the following must take place:</p> <p>Professional discussion with the trainee, employer and/or mentor and college representative including:</p> <ul style="list-style-type: none"> • assessment of practical skills and knowledge demonstrated during the work placement • question and answer session • learner, mentor and/or employer feedback • work placement evaluation <p>Next steps</p> <ul style="list-style-type: none"> - Apprenticeship offer - Job offer (Vocational Qualification route) <p>For those not successful, refer the trainee back to the college for further career guidance or refer to other employment opportunities in the supply chain.</p>
<p>Quality assurance</p>	<p><u>Occupational Traineeships are funded through government funding mechanisms and therefore subject to Ofsted standards</u></p> <p><u>Assured</u></p> <p>Quality assurance against this standard will require initial approval of the training organisation and their content mapped to the standard.</p> <p>CITB will also conduct an approval intervention, either desk-based or centre visit, to ensure the training organisation can meet the requirements of the training standard.</p>

Occupational Traineeship Standard



Approved Training Organisations (ATOs) will be required to present information on records of training and assessment upon request to CITB for desk-based analysis. They will also be visited annually by the CITB quality assurance team.

All trainees must be able to demonstrate the mandatory practical skills during the occupational traineeship

Learning outcomes

The trainee will be able to:

locate and have a basic understanding of information available

To include:

- drawings
- verbal instructions
- manufacturers information
- risk assessments
- method statements
- identification of datum marks
- identification of product types

demonstrate moving, handling and storing resources

To include:

- tools, equipment and manual handling aids
- plasterboards
- metal stud components

identify and calculate suitable quantities of materials and components

To include the production of a cutting list

assist in installing a metal stud frame as a partition wall

To include assisting in:

- setting and marking out
- use of acoustic materials, preparation and application

Occupational Traineeship Standard



- use of abrasive wheels
- use of chop saws
- use of mechanical fixings
- identifying and working to tolerances
- the installation of a deflection head
- create openings

assist in installing boards

To include assisting in:

- measuring
- marking out
- cutting
- positioning
- boarding ceilings (optional)
- confirming level and plumb
- securing
- working to tolerances
- double boarding
- socket boxes
- internal and external angles

openings including builders work holes

Additional optional practical skills the trainee may be able to demonstrate during the occupational traineeship

Learning outcomes

The trainee will be able to:

assist in installing a metal stud frame to an existing wall (Optional)

To include assisting in:

- setting and marking out
- use of bonding and/or acoustic materials, preparation and application
- use of abrasive wheels
- use of chop saws
- use mechanical fixings

Occupational Traineeship Standard



Knowledge checklist – to be shared with employer prior to work placement start date being confirmed

Learning outcomes

The trainee will be able to:

relate information about health and safety, productive and safe working practices

To include:

- risk assessments
- handling, moving and storing resources
- working at height
- trips and falls
- clear and tidy workspaces
- site security

relate information about Personal Protective Equipment (PPE) and Respiratory Protective Equipment (RPE)

To include:

- health & safety issues relating to the use, storage and maintenance of the different types of PPE available to protect themselves
- potential health risks of dust and appropriate use of RPE

relate information about metal stud frames

To include:

- types and uses
- identification of components
- types of joints
- fixing systems (of various manufacturers)
- installation meterage per hour as method of pay

relate information about boarding

To include:

- why are there different types of boards

Occupational Traineeship Standard



- cutting
- spacing and positioning
- mechanical fixing systems
- bonding systems, 'dot and dab'
- recycling
- installation meterage per hour as method of pay

relate information about taping jointing and finishing

To include:

- preparation
- joint filling
- taping, by hand and mechanically
- skimming, by hand and spray plaster

relate information about how fire can spread within a building and state the purpose of fire resistance

To include:

- how a fire spreads within a building
- how to impede fire to protect people and the structure
- hazards of non-compliance
- why fire resistance is used
- keeping records
- legal compliance

relate information about how to look after tools and inspect for damage

To include:

- hand tools
- power tools and equipment
- abrasive wheels
- access equipment

relate information about the importance of protecting work and the surrounding area

To include:

Occupational Traineeship Standard



- protection of work and surrounding area
- maintain a clean workspace
- disposal of waste

relate information about building fabric and energy performance

To include an introduction to:

- environmental awareness
- sustainability
- cold bridging
- vapour control
- acoustics

relate information about what is meant by quality assurance

To include an introduction to:

- manufacturers specifications
- quality standards

relate information on the types of categories in fairness, inclusion and respect

To include:

- age
- disability
- gender reassignment
- marriage and civil partnership
- pregnancy and maternity
- race
- religion or belief or lack of either
- sex
- sexual orientation

relate information on mental health and wellbeing awareness

Keywords

Dry Lining, Dryliner, metal stud, fixing, boarding, Dot & Dab, boarder, fixer, interior systems, ceiling fixer, tacker

Occupational Traineeship Standard



Approval date	
Review cycle	1 year from approval date and then on a 3-year cycle.
Additional information about this standard	
<p>Add links to instructional videos or sources of additional information in preparation for work placement.</p> <p>Knowledge or skills gaps must be discussed with the employer prior to the work placement commencing.</p> <p>https://gpda.com/health-safety/</p> <p>HSE operational guidance - https://www.hse.gov.uk/foi/internalops/og/og-00126.pdf</p> <p>https://www.thefis.org/membership-hub/publications/best-practice-guides/recommendations-for-the-safe-ingress-of-plasterboard/</p> <p>https://www.british-gypsum.com/</p> <p>https://www.knauf.co.uk/</p> <p>https://www.siniat.co.uk/</p> <p>https://www.hse.gov.uk/msd/mac/</p>	
Related standards	