



25/08/2022

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Email: [information.governance@citb.co.uk](mailto:information.governance@citb.co.uk)  
[www.citb.co.uk](http://www.citb.co.uk)

Dear

**Freedom of Information Request: 142022**

Thank you for contacting CITB requesting information under the Freedom of Information Act (FOIA). Your email, dated 3<sup>rd</sup> August 2022, asked for the following information:

Under the Freedom of Information Act, please could I request the following information:

1. Please can you provide a list of all grants distributed between 2020/2021 and 2021/2022, including information on the following:
  - a. Name of grant
  - b. Type of grant
  - c. Grant value
  - d. Volume of grants awarded

The table below is an example of the information required:

Financial year	Grant type	Grant name	Grant value	Volume of Grants
2020/2021	E.g. Formula funding	E.g. Dedicated School grant	£x	x

2. How many Full Time Equivalents (FTE's) did you employ to administer and process grants, and what was the cost in 2020/2021 and 2021/2022?
3. What technology system/s do you use to administer/process grants, and how much was spent on this technology in 2020/2021 and 2021/2022?
4. What was the development time required to create your most recent grant product/scheme? (probably don't track – how much time does it take to grant take). (how agile providers are – and we need to be).

My response is as follows:

1. CITB's response to this question is in the following table, formatted as requested:

Fiscal Year	Grant Group	Grant Type	Grant Value	Grant Volume
2020/21	Apprenticeships	Apprenticeship Attendance	£30,478,699	81,117
2020/21	Apprenticeships	Apprenticeship Achievement	£17,930,471	5,400
2020/21	Qualifications	Long Qualifications	£2,475,857	6,967
2020/21	Qualifications	Short Qualifications	£6,444,980	11,568



2020/21	Qualifications	Undergraduate Work Experience	£1,231,290	579
2020/21	Qualifications	Scottish Advanced Craft	£100,390	88
2020/21	Short Courses	Short Courses	£9,842,455	202,853
2021/22	Apprenticeships	Apprenticeship Attendance	£30,042,200	58,013
2021/22	Apprenticeships	Apprenticeship Achievement	£19,021,522	5,808
2021/22	Qualifications	Long Qualifications	£2,238,068	6,351
2021/22	Qualifications	Short Qualifications	£9,214,270	17,820
2021/22	Qualifications	Undergraduate Work Experience	£997,650	606
2021/22	Qualifications	Scottish Advanced Craft	£96,423	71
2021/22	Short Courses	Short Courses	£14,577,635	274,117

2. The below table shows the staff **CITB** employed on an FTE basis and costs for the years requested:

	FTE @ Year End	Cost £000's
2020/2021	5.9	£339
2021/2022	8.9	£424

3. Systems used for grant include SAP, CRM and Maytas, Absoft and Training Model.

**Please Note:** Grant administration is not the primary function of Maytas and Training Model.

The costs are as below:

2020/21 £286K

2021/22 £346K

4. We do not record this data, so we are unable to provide any further information on this particular question.

If you are unhappy with this response, or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied, then you may apply for an independent internal review by contacting Adrian Beckingham, Corporate Performance Director, CITB, Sand Martin House, Bittern Way, Peterborough, PB2 8TY or email [adrian.beckingham@citb.co.uk](mailto:adrian.beckingham@citb.co.uk).

If you remain unhappy following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Further details of the role and powers of the Information Commissioner can be found on the Commissioners website: <https://ico.org.uk/>

Yours sincerely

Jonathan Francis  
Information Risk & Data Governance Manager