

Qualification Title: **Level 3 NVQ Diploma in Construction Contracting Operations**

- Pathway 1:** Level 3 NVQ Diploma in Estimating
Pathway 2: Level 3 NVQ Diploma in Buying
Pathway 3: Level 3 NVQ Diploma in Planning
Pathway 4: Level 3 NVQ Diploma in Surveying
Pathway 5: Level 3 NVQ Diploma in Site Technical Support
Pathway 6: Level 3 NVQ Diploma in Design Co-ordinator
Pathway 7: Level 3 NVQ Diploma in General

TQT (pathway 1):	940
TQT (pathway 2):	920
TQT (pathway 3):	930
TQT (pathway 4):	900
TQT (pathway 5):	930
TQT (pathway 6):	900
TQT (pathway 7):	900

**CITB unit ref for internal use only*

Mandatory units for all pathways

*CITB unit ref	Title	Level
COSCCOC01	Operate health, safety and welfare systems in construction	3
COSCCOC02	Prepare programmes and schedules of work in construction	3
COSCCOO23	Operate project information systems in construction	3
COSCCOC03	Develop and maintain working relationships and personal development in construction	3

Mandatory units for pathway 1 (credit value: 32) TWO Units (Estimating)

*CITB unit ref	Title	Level
COSCCOO07	Prepare and process invitations to tender in construction	3
COSCCOO08	Prepare estimates, bids and tenders in construction	3

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Optional units for pathway 1 ONE Unit

*CITB unit ref	Title	Level
COSCCOO04	Prepare for, collect, analyse and present survey data in construction	3
COSCCOO05	Record the condition of property in construction	3
COSCCOO24	Integrate and control project design information in construction	4
COSCCOO06	Prepare drawings and schedules in construction	3
COSCCOO09 v3	Prepare for work operations in construction	4
COSCCOO10 v3	Implement contract work in construction	4
COSCCOO11	Establish and maintain the dimensional control of construction works	3
COSCCOO12	Prepare for and carry out physical testing in construction	3
COSCCOO13 v2	Assess, plan and monitor project methods and progress in construction	4
COSCCOO14 v3	Monitor, maintain and improve supplies of materials in construction	3
COSCCOO15 v2	Recommend and monitor supplies of plant and equipment in construction	3
COSCCOO16 v2	Prepare and monitor costs and accounts in construction	4
COSCCOO21 v2	Prepare proposals and obtain feedback for the provision of goods and services in construction	4

Mandatory units for pathway 2 TWO units (Buying)

*CITB unit ref	Title	Level
COSCCOO14 v3	Monitor and maintain and improve supplies of materials in construction	3
COSCCOO15 v2	Recommend and monitor supplies of plant and equipment in construction	3

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Optional units for pathway 2**ONE Unit**

*CITB unit ref	Title	Level
COSCCOO04	Prepare for, collect, analyse and present survey data in construction	3
COSCCOO05	Record the condition of property in construction	3
COSCCOO24	Integrate and control project design information in construction	4
COSCCOO06	Prepare drawings and schedules in construction	3
COSCCOO07	Prepare and process invitations to tender in construction	3
COSCCOO08	Prepare estimates, bids and tenders in construction	3
COSCCOO09 v3	Prepare for work operations in construction	4
COSCCOO11	Establish and maintain the dimensional control of construction works	3
COSCCOO12	Prepare for and carry out physical testing in construction	3
COSCCOO13 v2	Assess, plan and monitor project methods and progress in construction	4
COSCCOO16 v2	Prepare and monitor costs and accounts in construction	4
COSCCOO21 v2	Prepare proposals and obtain feedback for the provision of products and services in construction	4
COSCCOO10 v3	Implement contract work in construction	4

**Mandatory units for pathway 3
(Planning)****TWO Units**

*CITB unit ref	Title	Level
COSCCOO06	Prepare drawings and schedules in construction	3
COSCCOO13 v2	Assess, plan and monitor project methods and progress in construction	4

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Optional units for pathway 3 ONE Unit

*CITB unit ref	Title	Level
COSCCOO04	Prepare for, collect, analyse and present data in construction	3
COSCCOO05	Record the condition of property in construction	3
COSCCOO24	Integrate and control product design information in construction	4
COSCCOO07	Prepare and process invitations to tender in construction	3
COSCCOO08	Prepare estimates, bids and tenders in construction	3
COSCCOO09 v3	Prepare for work operations in construction	4
COSCCOO10 v3	Implement contract work in construction	4
COSCCOO11	Establish and maintain the dimensional control of construction works	3
COSCCOO12	Prepare for and carry out physical testing in construction	3
COSCCOO14 v3	Monitor, maintain and improve supplies of materials in construction	3
COSCCOO15 v2	Recommend and monitor supplies of plant and equipment in construction	3
COSCCOO16 v2	Prepare and monitor costs and accounts in construction	4
COSCCOO21 v2	Prepare proposals and obtain feedback for the provision of products and services in construction	4

**Mandatory units for pathway 4 ONE Unit
(Surveying)**

*CITB unit ref	Title	Level
COSCCOO16 v2	Prepare and monitor costs and accounts in construction	4

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Optional units for pathway 4 TWO Units

*CITB unit ref	Title	Level
COSCCOO04	Prepare for, collect, analyse and present survey data in construction	3
COSCCOO05	Record the condition of property in construction	3
COSCCOO24	Integrate and control project design information in construction	4
COSCCOO06	Prepare drawings and schedules in construction	3
COSCCOO07	Prepare and process invitations to tender in construction	3
COSCCOO08	Prepare estimates, bids and tenders in construction	3
COSCCOO09 v3	Prepare for work operations in construction	4
COSCCOO11	Establish and maintain the dimensional control of construction works	3
COSCCOO12	Prepare for and carry out physical testing in construction	3
COSCCOO13 v2	Assess, plan and monitor project methods and progress in construction	4
COSCCOO21 v2	Prepare proposals and obtain feedback for the provision of products and services in construction	4
COSCCOO10 v3	Implement contract work in construction	4
COSCCOO15 v2	Recommend and monitor supplies of plant and equipment in construction	3
COSCCOO14 v3	Monitor, maintain and improve supplies of materials in construction	3

**Mandatory units for pathway 5 TWO Units
(Site Technical Support)**

*CITB unit ref	Title	Level
COSCCOO10 v3	Implement contract work in construction	4
COSCCOO11	Establish and maintain the dimensional control of construction works	3

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Optional units for pathway 5 ONE Unit

*CITB unit ref	Title	Level
COSCCOO04	Prepare for, collect, analyse and present survey data in construction	3
COSCCOO05	Record the condition of property in construction	3
COSCCOO24	Integrate and control project design information in construction	4
COSCCOO06	Prepare drawings and schedules in construction	3
COSCCOO07	Prepare and process invitations to tender in construction	3
COSCCOO08	Prepare estimates, bids and tenders in construction	3
COSCCOO09 v3	Prepare for work operations in construction	4
COSCCOO12	Prepare for and carry out physical testing in construction	3
COSCCOO13 v2	Assess, plan and monitor project methods and progress in construction	4
COSCCOO21 v2	Prepare proposals and obtain feedback for the provision of products and services in construction	4
COSCCOO15 v2	Recommend and monitor supplies of plant and equipment in construction	3
COSCCOO14 v3	Monitor, maintain and improve supplies of materials in construction	3
COSCCOO16 v2	Prepare and monitor costs and accounts in construction	4

**Mandatory units for pathway 6 ONE Unit
(Design Co-ordinator)**

*CITB unit ref	Title	Level
COSCCOO24	Integrate and control product design information in construction	4

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Optional units for pathway 6 TWO Units

*CITB unit ref	Title	Level
COSCCOO04	Prepare for, collect, analyse and present survey data in construction	3
COSCCOO05	Record the condition of property in construction	3
COSCCOO07	Prepare and process invitations to tender in construction	3
COSCCOO08	Prepare estimates, bids and tenders in construction	3
COSCCOO09 v3	Prepare for work operations in construction	4
COSCCOO10 v3	Implement contract work in construction	4
COSCCOO11	Establish and maintain the dimensional control of construction works	3
COSCCOO12	Prepare for and carry out physical testing in construction	3
COSCCOO14 v3	Monitor, maintain and improve supplies of materials in construction	3
COSCCOO15 v2	Recommend and monitor supplies of plant and equipment in construction	3
COSCCOO16 v2	Prepare and monitor costs and accounts in construction	4
COSCCOO21 v2	Prepare proposals and obtain feedback for the provision of products and services in construction	4
COSCCOO06	Prepare drawings and schedules in construction	3
COSCCOO13 v2	Assess, plan and monitor project methods and progression in construction	4

Optional units for pathway 7 (General) THREE Units

*CITB unit ref	Title	Level
COSCCOO04	Prepare for, collect, analyse and present survey data in construction	3
COSCCOO05	Record the condition of property in construction	3

Continued...

COSCCOO07	Prepare and process invitations to tender in construction	3
COSCCOO08	Prepare estimates, bids and tenders in construction	3
COSCCOO09 v3	Prepare for work operations in construction	4
COSCCOO10 v3	Implement contract work in construction	4
COSCCOO11	Establish and maintain the dimensional control of construction works	3
COSCCOO12	Prepare for and carry out physical testing in construction	3
COSCCOO14 v3	Monitor, maintain and improve supplies of materials in construction	3
COSCCOO15 v2	Recommend and monitor supplies of plant and equipment in construction	3
COSCCOO16 v2	Prepare and monitor costs and accounts in construction	4
COSCCOO21 v2	Prepare proposals and obtain feedback for the provision of products and services in construction	4
COSCCOO06	Prepare drawings and schedules in construction	3
COSCCOO13 v2	Asses, plan and monitor project methods and progress in construction	4
COSCCOO24	Integrate and control project design information in construction	4